

# Dahle 20304 Small Office Shredder

Professional Series



## 20304

1/8" Shred Size  
 15/18 Sheet Capacity  
 Security Level 2  
 2/5 Hp Motor  
 Semi-Automatic Features

Proficiency best describes this Dahle Small Office Shredder with its ability to get the job done quickly and easily with minimal effort. Small offices or teams of employees will benefit from the ease of use and quiet operation of this small to mid-size shredder. Designed to shred between 100 and 400 sheets of paper per day, it's perfect for destroying personnel records, client proposals and tax information.

Dahle's 20304 is built with a 9 1/2" feed opening to accommodate both letter and legal size paper with ease. This strip-cut machine offers a 1/8" particle size and is able to shred to security level 2 standards. All you need to do is de-

cide what document to shred and this Dahle Small Office shredder will take care of the rest.

This professional shredder is constructed using a wooden cabinet with swing open door. The door hides the addition of a removable Shred Box which makes changing bags easier. This box can be easily lined with Dahle's Disposable Shred Bags and emptied or recycled when full. If you're not sure when that will be - don't worry. Your shredder will inform you with its visual warning indicators. Once your shredder is empty and the door is closed, it will resume normal operation.



The shredder's toggle switch allows for automatic on/off, continuous run, and reverse operation.



Safety features include automatically shutting off the shredder when the door is open.

## DAHLE 20304 SPECIFICATIONS



Model	Feed Width	Capacity #20 / #16	Security Level	Shred Size	Motor	Speed ft / min	Automatic Features on / off bag full off reverse	Auto Oiler Available	dB Level	Waste Volume	Waste Bag/Box	Dimensions h x w x d	Shipping Weight
20304	9 1/2"	15 / 18	2	1/8"	2/5 Hp	17	● ●		54	8 Gal	701/750	21 3/4" x 16" x 11 1/2"	57 lbs

All performance data has been established using #20 / #16 bond 8 1/2" x 11" paper. Different paper qualities may yield different results.

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